



# RURAL BOARD OF EXAMINERS

Province of Saskatchewan

**APPLICATION FOR PERMIT  
RE: ACTING ADMINISTRATOR**  
(Section 110 (5) – *The Municipalities Act*)



Application Date: \_\_\_\_\_

1. Name of Municipality making application for permit:

Rural Municipality of \_\_\_\_\_ No. \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_

2. Please provide details of the steps taken to fill this position with a fully qualified individual:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. If the vacancy was not advertised, please indicate why no advertising was undertaken:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. For what period of time is the permit being requested:

\_\_\_\_\_

5. Give full details of the individual you will employ under the permit if issued:

Name: \_\_\_\_\_

Educational Qualifications: \_\_\_\_\_

\_\_\_\_\_

Related Work Experience: \_\_\_\_\_

\_\_\_\_\_

Other information: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

6. If the person noted in #5 does not possess a certificate in Local Government Authority, are they prepared to enroll in the course?  yes  no

7. Name of previous Administrator: \_\_\_\_\_

8. Reason for leaving: \_\_\_\_\_

**Please complete both pages of this application form.**

**Forward to: Secretary of the Rural Board of Examiners**  
**rural.board.exam@sasktel.net**

(if mailing application please e-mail for current mailing address)

