

Rural Municipal Administrators' Association

Purchases Journal 01/02/2025 to 30/04/2025

		Account Number	Account Description	Debits	Credits
04/02/2025	J372	11710, 2025WCB, SK	Worker Compensation Board		
		5114	Workers' Compensation Board L...	124.05	-
		1110	CASH - Bank Balance	-	124.05
04/02/2025	J373	11711, RefundBooth, Sask	Public Safety Agency		
		4320	Trade Show Booths	500.00	-
		1110	CASH - Bank Balance	-	500.00
22/02/2025	J413	11712, FebSal2025, Rose	Zimmer		
		5040	Salary - Executive-Director	3,146.27	-
		1110	CASH - Bank Balance	-	2,141.39
		5045	CPP Expense	-	169.85
		5050	EI Expense	-	51.60
		5055	MEPP Expense	-	283.43
		5056	Income Tax Expense	-	500.00
22/02/2025	J414	Cash, FebBOEAMPPostage,	Jill Palichuk		
		5515	TSS Coordinator Salary	416.67	-
		5613	Board Secretary Services	1,348.40	-
		5630	Phone, Postage & Courier	260.40	-
		1110	CASH - Bank Balance	-	1,569.12
		5045	CPP Expense	-	62.88
		5050	EI Expense	-	22.11
		5055	MEPP Expense	-	121.36
		5056	Income Tax Expense	-	250.00
22/02/2025	J415	Cash, FebInternet2025, Sask	Tel		
		5110	Telephone	70.71	-
		1110	CASH - Bank Balance	-	70.71
22/02/2025	J416	Cash, FebDeductions, Receiver	General		
		5045	CPP Expense	465.46	-
		5050	EI Expense	176.90	-
		5056	Income Tax Expense	750.00	-
		1110	CASH - Bank Balance	-	1,392.36
22/02/2025	J417	Cash, FebMEPP2025, Municipal	Employees Pension Plan		
		5055	MEPP Expense	809.58	-
		1110	CASH - Bank Balance	-	809.58
28/02/2025	J419	Cash, CollabriaFeb2025, Collabria	Credit Card c/o Prairie Centre Credit Un.		
		5095	Postage	133.41	-
		1110	CASH - Bank Balance	-	133.41
06/03/2025	J451	Cash, MarchMtEtc2025, Sheila	Keisig		
		5205	Executive Board Meetings	426.97	-
		5210	Committee Meetings	600.00	-
		1110	CASH - Bank Balance	-	1,026.97
06/03/2025	J453	Cash, MrcMtgetc2025, Amanda	Baumgartner		
		5205	Executive Board Meetings	874.42	-
		5210	Committee Meetings	300.00	-
		1110	CASH - Bank Balance	-	1,174.42
06/03/2025	J454	Cash, MrMtgEtc2025, Michelle	Buechler		
		5205	Executive Board Meetings	2,748.63	-
		1110	CASH - Bank Balance	-	2,748.63
06/03/2025	J455	11713, MchMtg2025, Rose	Zimmer		
		5205	Executive Board Meetings	606.42	-
		1110	CASH - Bank Balance	-	606.42
06/03/2025	J519	11714, MarMtgetc2025, Carol	Bellefeuille		
		5205	Executive Board Meetings	386.00	-
		5210	Committee Meetings	700.00	-

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		Account Number	Account Description	Debits	Credits
		1110	CASH - Bank Balance	-	1,086.00
22/03/2025	J563	Cash, Bd,DoorPrizes, Raylene Checkley			
		5205	Executive Board Meetings	200.00	-
		5210	Committee Meetings	200.00	-
		5355	Door Prizes	431.75	-
		1110	CASH - Bank Balance	-	831.75
22/03/2025	J564	11715, 19/27, Middle Lake Agencies			
		5080	Insurance & Bond	4,170.20	-
		1110	CASH - Bank Balance	-	4,170.20
22/03/2025	J565	11716, Inv6-10-2025, RM of Wolseley No.155			
		5105	Stationery & Supplies	178.08	-
		1110	CASH - Bank Balance	-	178.08
22/03/2025	J566	Cash, CollabriaMarch25, Collabria Credit Card c/o Prairie Centre Credit Un.			
		5095	Postage	4.50	-
		5105	Stationery & Supplies	23.85	-
		5140	Misc Costs & Asset Management	546.12	-
		1110	CASH - Bank Balance	-	574.47
27/03/2025	J567	Cash, MarchAMP?BOE/CFair, Jill Palichuk			
		5120	Career Fair Expense	423.25	-
		5515	TSS Coordinator Salary	416.67	-
		5613	Board Secretary Services	1,348.40	-
		1110	CASH - Bank Balance	-	1,731.97
		5045	CPP Expense	-	62.88
		5050	EI Expense	-	22.11
		5055	MEPP Expense	-	121.36
		5056	Income Tax Expense	-	250.00
27/03/2025	J568	Cash, MarInternet2025, Sask Tel			
		5110	Telephone	70.71	-
		1110	CASH - Bank Balance	-	70.71
27/03/2025	J569	Cash, MarMEPP2025, Municipal Employees Pension Plan			
		5055	MEPP Expense	809.58	-
		1110	CASH - Bank Balance	-	809.58
27/03/2025	J570	Cash, MarDeduct2025, Receiver General			
		5045	CPP Expense	465.46	-
		5050	EI Expense	176.90	-
		5056	Income Tax Expense	750.00	-
		1110	CASH - Bank Balance	-	1,392.36
27/03/2025	J571	11717, MarSal/Comm2025, Rose Zimmer			
		5040	Salary - Executive-Director	3,146.27	-
		5210	Committee Meetings	351.79	-
		1110	CASH - Bank Balance	-	2,493.18
		5045	CPP Expense	-	169.85
		5050	EI Expense	-	51.60
		5055	MEPP Expense	-	283.43
		5056	Income Tax Expense	-	500.00
27/03/2025	J572	11718, CareerFair2025, Craig Baird			
		5120	Career Fair Expense	215.00	-
		1110	CASH - Bank Balance	-	215.00
28/03/2025	J659	11719, MrchMtg2025, Bill Huber			
		5205	Executive Board Meetings	250.00	-
		1110	CASH - Bank Balance	-	250.00
01/04/2025	J697	Cash, CollabriaApr2025, Collabria Credit Card c/o Prairie Centre Credit Un.			
		5095	Postage	23.07	-

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Purchases Journal 01/02/2025 to 30/04/2025

		Account Number	Account Description	Debits	Credits
		5105	Stationery & Supplies	114.86	-
		5210	Committee Meetings	28.25	-
		1110	CASH - Bank Balance	-	166.18
14/04/2025	J776	Cash, Curling/BOE, Michelle Buechler			
		5035	Curling Expense	255.43	-
		5640	Office Inspection Services	1,815.04	-
		1110	CASH - Bank Balance	-	2,070.47
22/04/2025	J857	11720, Insurance25, Middle Lake Agencies			
		5080	Insurance & Bond	832.10	-
		1110	CASH - Bank Balance	-	832.10
22/04/2025	J858	11721, 44145, Dudley & Company LLP			
		5005	Audit	3,496.50	-
		1110	CASH - Bank Balance	-	3,496.50
30/04/2025	J885	11722, Apr2025, Rose Zimmer			
		5040	Salary - Executive-Director	3,146.27	-
		1110	CASH - Bank Balance	-	2,141.39
		5045	CPP Expense	-	169.85
		5050	EI Expense	-	51.60
		5055	MEPP Expense	-	283.43
		5056	Income Tax Expense	-	500.00
30/04/2025	J886	Cash, AprAMPBOE25, Jill Palichuk			
		5515	TSS Coordinator Salary	416.67	-
		5613	Board Secretary Services	1,348.40	-
		5640	Office Inspection Services	732.96	-
		1110	CASH - Bank Balance	-	2,041.68
		5045	CPP Expense	-	62.88
		5050	EI Expense	-	22.11
		5055	MEPP Expense	-	121.36
		5056	Income Tax Expense	-	250.00
30/04/2025	J887	Cash, AprDeduct25, Receiver General			
		5045	CPP Expense	465.46	-
		5050	EI Expense	176.90	-
		5056	Income Tax Expense	750.00	-
		1110	CASH - Bank Balance	-	1,392.36
30/04/2025	J888	Cash, AprMEPP25, Municipal Employees Pension Plan			
		5055	MEPP Expense	809.58	-
		1110	CASH - Bank Balance	-	809.58
30/04/2025	J889	Cash, AprInternet25, Sask Tel			
		5110	Telephone	70.71	-
		1110	CASH - Bank Balance	-	70.71
30/04/2025	J891	11723, AMP2025Spring, Joan Babecy			
		5510	TSS Designated Advisor Salary	3,851.55	-
		1110	CASH - Bank Balance	-	3,851.55
30/04/2025	J892	11724, SpringAmp2025, Don McCallum			
		5510	TSS Designated Advisor Salary	4,690.32	-
		1110	CASH - Bank Balance	-	4,690.32
				52,046.89	52,046.89

Rural Municipal Administrators' Association

Balance Sheet As at 30/04/2025

ASSET

Current Assets

CASH - Fast Track Account	266,200.83
CASH - Bank Balance	362,696.11
Term Deposits	34,555.86

TOTAL CASH	663,452.80
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INVESTMENTS

Other Investments	5.00
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TOTAL INVESTMENTS	5.00
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ACCOUNTS RECEIVABLE

Accounts Receivable	578.58
General Accounts Receivable	8,800.00
Allowance for Doubtful Accounts	0.00

TOTAL ACCOUNTS RECEIVAB...	9,378.58
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PREPAID EXPENSES

Prepaid Expenses	22,200.00
Prepaid Expenses	2,398.90

TOTAL PREPAID EXPENSES	24,598.90
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OFFICE EQUIPMENT

Filing Cabinets	1,832.53
Accum Amort - Furniture & Fixtur...	-1,403.18
Lap Top Computers & Accessories	3,868.32
Accum Amort - Computer & Acce...	-3,381.46

TOTAL OFFICE EQUIPMENT	916.21
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TOTAL ASSET	698,351.49
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LIABILITY

CURRENT LIABILITIES

Accounts Payable	0.00
Deferred Revenue	250.00

TOTAL CURRENT LIABILITIES	250.00
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TOTAL LIABILITY	250.00
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EQUITY

SURPLUS

Accumulated Surplus	0.00
Retained Earnings - Previous Year	477,363.02
Current Surplus	220,738.47

SURPLUS	698,101.49
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TOTAL EQUITY	698,101.49
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LIABILITIES AND EQUITY	698,351.49
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Rural Municipal Administrators' Association

Income Statement 01/01/2025 to 30/04/2025

REVENUE

MEMBERSHIPS

Active Membership Fees	125,375.00
Associate Membership Fees	16,625.00
TOTAL MEMBERSHIPS	142,000.00

INVESTMENT INCOME

Interest on Term Deposits	681.18
TOTAL INVESTMENT INCOME	681.18

CONVENTION INCOME

Admin Tour - Registration Fees	5,060.00
Convention Registration	34,550.00
Golf Fees	1,980.00
Commercial Sponsorships	21,700.00
Gang of Three Sponsorship	3,000.00
Trade Show Booths	17,000.00
TOTAL CONVENTION INCOME	83,290.00

SUNDRY INCOME

Workshop Fund Revenue	28,450.00
Workshop Fund - Urban	12,250.00
Interest Revenue	1,991.72
TOTAL SUNDRY INCOME	42,691.72

BOARD OF EXAMINERS

Fees - C Certificates	1,750.00
Fees - A Certificates	6,300.00
Fees - Superior A Certificates	700.00
Acting Permit Fee	1,400.00
TOTAL BOARD OF EXAMNER...	10,150.00

TOTAL REVENUE	278,812.90
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EXPENSE

ADMINISTRATION

Audit	3,496.50
Bank Service Charges	165.00
Curling Expense	255.43
Salary - Executive-Director	12,585.08
CPP Expense	930.92
EI Expense	412.76
MEPP Expense	1,619.16
Total Employee Deductions	15,547.92
Insurance & Bond	5,002.30
Postage	160.98
Stationery & Supplies	376.53
Telephone	282.84
Website Maintenance	2,025.75
Workers' Compensation Board L...	124.05
Career Fair Expense	743.25
Misc Costs & Asset Management	546.12
Workshop Fund - Expense	2,832.98
TOTAL ADMINISTRATION	31,559.65

BOARD MEETING AND TRAVEL

Executive Board Meetings	5,492.44
Committee Meetings	2,180.04
TOTAL MEETING & TRAVEL E...	7,672.48

Rural Municipal Administrators' Association

Income Statement 01/01/2025 to 30/04/2025

CONVENTION EXPENSE	
Door Prizes	431.75
TOTAL CONVENTION EXPENSE	<u>431.75</u>
TSS PROGRAM	
TSS Designated Advisor Salary	8,541.87
TSS Coordinator Salary	1,666.68
TOTAL TSS EXPENSE	<u>10,208.55</u>
BOARD OF EXAMINERS	
Board Secretary Services	5,393.60
Phone, Postage & Courier	260.40
Office Inspection Services	2,548.00
TOTAL BOARD OF EXAMINER...	<u>8,202.00</u>
TOTAL EXPENSE	<u>58,074.43</u>
NET INCOME	<u><u>220,738.47</u></u>

Rural Municipal Administrators' Association

Trial Balance As at 30/04/2025

Ac...	Account Description	Debits	Credits
1108	CASH - Fast Track Account	266,200.83	-
1110	CASH - Bank Balance	362,696.11	-
1170	Term Deposits	34,555.86	-
1210	Other Investments	5.00	-
1304	Accounts Receivable	578.58	-
1305	General Accounts Receivable	8,800.00	-
1420	Prepaid Expenses	22,200.00	-
1450	Prepaid Expenses	2,398.90	-
1505	Filing Cabinets	1,832.53	-
1506	Accum Amort - Furniture & Fixtur...	-	1,403.18
1515	Lap Top Computers & Accessories	3,868.32	-
1516	Accum Amort - Computer & Acce...	-	3,381.46
2010	Deferred Revenue	-	250.00
3560	Retained Earnings - Previous Year	-	477,363.02
4005	Active Membership Fees	-	125,375.00
4010	Associate Membership Fees	-	16,625.00
4205	Interest on Term Deposits	-	681.18
4305	Admin Tour - Registration Fees	-	5,060.00
4307	Convention Registration	-	34,550.00
4310	Golf Fees	-	1,980.00
4315	Commercial Sponsorships	-	21,700.00
4317	Gang of Three Sponsorship	-	3,000.00
4320	Trade Show Booths	-	17,000.00
4405	Workshop Fund Revenue	-	28,450.00
4406	Workshop Fund - Urban	-	12,250.00
4440	Interest Revenue	-	1,991.72
4605	Fees - C Certificates	-	1,750.00
4610	Fees - A Certificates	-	6,300.00
4615	Fees - Superior A Certificates	-	700.00
4620	Acting Permit Fee	-	1,400.00
5005	Audit	3,496.50	-
5010	Bank Service Charges	165.00	-
5035	Curling Expense	255.43	-
5040	Salary - Executive-Director	12,585.08	-
5045	CPP Expense	930.92	-
5050	EI Expense	412.76	-
5055	MEPP Expense	1,619.16	-
5080	Insurance & Bond	5,002.30	-
5095	Postage	160.98	-
5105	Stationery & Supplies	376.53	-
5110	Telephone	282.84	-
5112	Website Maintenance	2,025.75	-
5114	Workers' Compensation Board L...	124.05	-
5120	Career Fair Expense	743.25	-
5140	Misc Costs & Asset Management	546.12	-
5180	Workshop Fund - Expense	2,832.98	-
5205	Executive Board Meetings	5,492.44	-
5210	Committee Meetings	2,180.04	-
5355	Door Prizes	431.75	-
5510	TSS Designated Advisor Salary	8,541.87	-
5515	TSS Coordinator Salary	1,666.68	-
5613	Board Secretary Services	5,393.60	-
5630	Phone, Postage & Courier	260.40	-
5640	Office Inspection Services	2,548.00	-
		761,210.56	761,210.56