RURAL MUNICIPAL ADMINISTRATORS' ASSOCIATION OF SASKATCHEWAN

Minutes of a regular meeting of the Executive Board of the RMAA Regina, Saskatchewan November 17 and 18, 2024

Present:

President Sheila Keisig **Balcarres** Vice-President Michelle Buechler **Paynton** Past President Guy Lagrandeur Wilcox Director Ex-Officio Bill Huber Lipton Div. 1 Director Amanda Baumgartner Corning Div. 2 Director Carol Bellefeuille Moose Jaw

Div. 3 Director Raylene Checkley Richmound (via ZOOM)

Div. 4 Director Kelly Rea Arran Div. 5 Director R. Doran Scott Bradwell Div. 6 Director Beck Carr Edam Executive-Director Rose Zimmer Wolseley

The meeting was called to order at 9:05 a.m. by President Keisig.

47-2024 Past President Lagrandeur **CARRIED**

That the agenda be adopted as presented.

48-2024 **Director Baumgartner**

That the minutes of the Executive Board Meetings held on September 28 and 29, 2024 be hereby approved **CARRIED** as circulated.

FINANCIAL STATEMENTS 49-2024 **Director Scott**

That the financial statements for the period ended October 31, 2024 be approved as presented.

SCHEDULE OF ACCOUNTS 50-2024 **Director Bellefeuille**

That the Schedule of Accounts for the period ending August 31, 2024, in the amount of \$85,760.28 be approved. **CARRIED**

LOGO MODERNIZATION 51-2024 **Director Rea**

That we contract Brandon Wiebe to update and modernize our logo and further that we allocate \$4,000 for CARRIED this update in the 2025 budget.

Vice President Buechler COMMITTEE REPORTS 52-2024 **CARRIED**

That the verbal committee reports be adopted as presented.

HEALTH & DENTAL BENEFITS 53-2024 **Director Scott**

That we ask Jodi Hughes to prepare a benefit comparison and explanation document that we can present to the membership to determine interest in increasing the level of health and dental benefits through the **CARRIED** association.

DIVISION REPORTS 54-2024 **Director Baumgartner CARRIED**

That the verbal division reports be adopted as presented.

Director Bellefeuille BOARD OF EXAMINERS REPORT

CARRIED That we acknowledge the report from the Board of Examiners Secretary.

ADMINISTRATOR MENTORSHIP REPORT Past President Lagrandeur 56-2024

That we acknowledge the report from the Administrator Mentorship Program Coordinator.

CARRIED

MENTORSHIP COMMITTEE Ex-Officio Huber 57-2024

That Joan Babecy be appointed to the Mentorship Committee. **CARRIED**

CLOSED SESSION **Vice President Buechler**

That we move 'in camera' to discuss employee evaluations. **CARRIED**

Executive Director Zimmer left the meeting at this time.

Executive Director Zimmer reentered the meeting at this time.

CLOSED SESSION CONCLUSION 59-2024 Past President Lagrandeur **CARRIED**

That we conclude the 'in camera' session.

60-2024

ED & BOE SECRETARY EVALUATIONS Director Checkley That the Executive Director and Board of Examiners Secretary evaluations be accepted as presented.

CARRIED

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EXECUTIVE DIRECTOR AND BOE SECRETARY 61-2024 Director Carr

That we set the 2025 salary of the Executive Director and the Board of Examiners' Secretary as per policy.

CARRIED

<u>CAREER FAIR</u> 62-2024 Director Baumgartner

That we ask Craig Baird and Jill Palichuk to represent the RMAA at the Edwards Career and further that they be compensated as per executive board meeting rates.

CARRIED

MEMBERSHIP 2025 63-2024 Director Scott

That the 2025 RMAA membership fee be set at \$425.00 for active members and \$175.00 for associate members.

RURAL COUNCILLOR 64-2024 Director Checkley

That the order for Rural Councillor submissions be as follows: for 2026, Division Directors 1, 2, 3 and either the Executive Director or Vice President or Past President; and for 2027 Division Directors 4, 5, 6, and either the Executive Director or Vice President or Past President.

CARRIED

FRATERNAL DELEGATES 65-2024 Vice President Buechler

That the following Board Members be appointed as fraternal delegates to other association conventions for the year 2025:

AssociationDelegateAlternateS.A.R.M.KeisigBuechlerAlberta Rural AdministratorsScottBaumgartnerU.M.A.A.S.CheckleyScottLGA AlbertaReaScott

Manitoba Administrators Baumgartner Carr CARRIED

<u>CORRESPONDENCE</u> 66-2024 Ex-Officio Huber

That the correspondence be approved and filed unless otherwise directed by the Board.

CARRIED

ADJOURNMENT 67-2024 Director Rea

That this meeting now adjourn. 2:45 p.m. CARRIED

On Monday, November 18th, 2024, the Board had scheduled a series of appointments:

9:00 a.m. University of Regina Continuing Education9:30 a.m. Municipal Employees' Pension Plan (PEBA)

10:00 a.m. Sask Polytechnic

10:30 a.m. Ministry of Government Relations – Advisory Services 11:00 a.m. Saskatchewan Association of Rural Municipalities

1:15 p.m. Saskatchewan Municipal Hail Insurance1:45 p.m. Saskatchewan Assessment Management Agency

2:15 p.m. Minister of Government Relations Staff

Sheila Keisig, President Rose Zimmer, Executive Director