

RURAL MUNICIPAL ADMINISTRATORS' ASSOCIATION OF SASKATCHEWAN
Minutes of a regular meeting of the Executive Board of the RMAA
Carrot River Inn, Carrot River, Saskatchewan
September 20 and 21, 2025

Present:

President	Sheila Keisig	Balcarres
Vice-President	Michelle Buechler	Paynton
Past President	Guy Lagrandeur	Wilcox
Div. 1 Director	Amanda Baumgartner	Corning
Div. 2 Director	Jan McCann	Viceroy
Div. 3 Director	Raylene Checkley	Richmound
Div. 4 Director	Jaime Orr	Tisdale
Div. 5 Director	Trent Sim	Outlook
Div. 6 Director	Joanne Loy	Marsden
Executive-Director	Rose Zimmer	Wolseley
Incoming Executive Director	Jill Palichuk	Rosetown

Absent:

Director Ex-Officio	Bill Huber	Lipton
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The meeting was called to order at 1:10 p.m. by President Keisig.

A moment of silence was observed for the passing of former board members Doug Empey and Sinclair Harrison.

<u>AGENDA</u>	39-2025	Vice President Buechler
That the agenda be adopted as presented.		CARRIED

<u>MINUTES</u>	40-2025	Director McCann
That the minutes of the Executive Board Meeting held on May 11, 2025 be hereby approved.		CARRIED

	41-2025	Director Orr
That the minutes of the Executive Board Meeting held on May 15, 2025 be hereby approved.		CARRIED

<u>FINANCIAL STATEMENTS</u>	42-2025	Director Loy
That the financial statements for the period ended August 31, 2025 be approved as presented.		CARRIED

<u>SCHEDULE OF ACCOUNTS</u>	43-2025	Director Sim
That the Schedule of Accounts for the period ending August 31, 2025, in the amount of \$204,940.88 be approved.		CARRIED

<u>CONVENTION SURVEY</u>	44-2025	Past President Lagrandeur
That we acknowledge the results of the 2025 convention survey.		CARRIED

<u>LOGO</u>	45-2025	Director Baumgartner
That we approve the new logo design for the Association and further that we begin using the new design as soon as practical with full changeover by convention 2026.		CARRIED

<u>EX-OFFICIO ALTERNATE</u>	46-2025	Vice President Buechler
That we write a letter to SARM requesting that they name an alternate to attend RMAA meetings in the absence of the Ex-Officio Director.		CARRIED

<u>COMMITTEE REPORTS</u>	47-2025	Director Baumgartner
That the verbal committee reports be adopted as presented.		CARRIED

<u>DIVISION REPORTS</u>	48-2025	Director Sim
That the verbal division reports be adopted as presented.		CARRIED

<u>FRATERNAL DELEGATE REPORTS</u>	49-2025	Director Checkley
That the verbal fraternal delegate reports be adopted as presented.		CARRIED

<u>BOARD OF EXAMINERS REPORT</u>	50-2025	Director Orr
That we acknowledge the report from the Board of Examiners Secretary.		CARRIED

<u>ADMINISTRATOR MENTORSHIP REPORT</u>	51-2025	Director McCann
That we acknowledge the report from the Administrator Mentorship Program Coordinator.		CARRIED

<u>INCOMING EXECUTIVE DIRECTOR</u>	52-2025	Director Baumgartner
That we hire Jill Palichuk as Incoming Executive Director and pay her board remuneration rates until April 30, 2026 and as per policy for the Executive Director Salary beginning in May of 2026.		CARRIED

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SARM HIGH INTEREST SAVING ACCOUNT **53-2025** **Vice President Buechler**
That we participate in the SARM High Interest Group Saving Account by initially depositing \$400,000.00 and further that the Executive Director together with other authorized association signatories make future deposits and withdrawals necessary to the financials operations for the association. **CARRIED**

ASSESSMENT APPEALS ADVISORY COMMITTEE **54-2025** **Vice President Buechler**
That Director Baumgartner be appointed as proxy to the Assessment Appeals System Advisory Committee. **CARRIED**

CCBF ASSET MANAGEMENT SUBCOMMITTEE **55-2025** **Past President Lagrandeur**
That Director Loy be appointed to represent our association on the Canada Community Building Fund Asset Management Subcommittee. **CARRIED**

MUNICIPAL AWARDS COMMITTEE **56-2025** **Director Baumgartner**
That the current Past President of the Association represent our association on the Municipal Awards Committee. **CARRIED**

CORRESPONDENCE **57-2025** **Director Loy**
That the correspondence be approved and filed unless otherwise directed by the Board. **CARRIED**

The meeting recessed until 8:00 a.m. Sunday September 21, 2025.

BOE SECRETARY AND AMP COORDINATOR **58-2025** **Director Orr**
That due the Secretary of the Board of Examiners (BOE) and Advanced Mentorship Program (AMP) Coordinator accepting the position of incoming Executive Director that the Personnel Committee proceed with an advertising and recruitment process to fill the combined role of Secretary to the BOE and AMP Coordinator. **CARRIED**

SALARY SCHEDULE 2026 **59-2025** **Director Checkley**
That the RMAA Salary Negotiation Committee be instructed to prepare the 2026 salary proposal and brief for presentation to the SARM Board with a request for a 3.0 percent increase to levels 'C' and 'A' and a 6% increase to level 'Superior A' of the current schedule; the Saskatchewan CPI is 1.9% from August 2024 to August 2025. **CARRIED**

PROFESSIONAL DEVELOPMENT CREDITS **60-2025** **Director Sim**
That we approve three professional development credit hours for association members who attend the Canadian Association of Municipal Administrators conference. **CARRIED**

BOARD MEETING DATES **61-2025** **Vice President Buechler**
That the next board meetings be held on Sunday November 16 and Monday November 17, 2025 and Sunday March 8, 2026 at the SARM office in Regina, Saskatchewan. **CARRIED**

ADJOURNMENT **62-2025** **Director Checkley**
That this meeting now adjourn. 11:50 a.m. **CARRIED**

Sheila Keisig, President

Rose Zimmer, Executive Director